

## Program Process

During an open application period, complete and submit a Home Repair Program [application](#). Holston Habitat staff will process your application and complete a home visit to verify the repairs needed and gauge the scope of work. You will be contacted regarding whether your application has been approved.

If approved for the Home Repair Program, you will meet with Holston Habitat staff prior to work beginning on your home to complete a Pre-Work Agreement Form and pay your repair program fee (if applicable). Please be aware that work on a home will not begin until any applicable repair program fees are paid in full. The Pre-Work Agreement Form will outline your partnership responsibilities, the scope of work, and the anticipated schedule for your home repairs. Holston Habitat staff will determine your home's specific repair schedule as part of a larger, program-wide repair calendar. Depending on how quickly your fees are paid, the level of need your repairs are assigned, and the availability of subs and/or volunteers, it could take 3-12 months for repair work on your home to be completed.

Once work on your home is done, Holston Habitat staff will meet with you to take photographs and sign the Post-Work Completion Form, confirming that our commitment to you has been met.